**SRI LANKA STATE TRADING (GENERAL) CORPORATION**

**SUPPLIER REGISTRATION FORM FOR IMPORT OF ESSENTIAL Commodities**

**Financial Year 2021/up to December 2022**

**SECTIONA. COMPANY DETAILS .**

1. Name of the Company: ……………………………………………………………………………………………………………….
2. Business registered address: ………………………………………………………………………………………………………
3. Business registration Number:…………………………………… Date of Registration : ..............................

 **(Copy of Certificate of Incorporation should be attached) – (A 01)**

1. Mailing Address: …………………………………………………………………………………………………………………………
2. Contact Person ( Name ) ..................................................................................................................
3. Contact Person ( Designation) ......................................................
4. Contact Number (Corporate) ........................................ Mobile Number .......................................

Fax Number : ...................................................

8. Email Address: ................................................. (Mobile Whatsapp enabled) – ( Y/ N)

**9. Directros of the Firm (As** in the Form (1/20/40) as applicable / Attach a Copy of Directors Consent)

Details of the Executive Board: Chairman, Directors and Chief Executive Officer.-**(A 02)**

1(Name) .................................................... 2(Name) ....................................................

(Position) .................................................. (Position) ..................................................

(Address) ................................................... (Address) ...................................................

Contact No : ............................................. Contact No : ...............................................

3(Name) .................................................... 4(Name) ....................................................

(Position) .................................................. (Position) ..................................................

(Address) ................................................... (Address) ...................................................

Contact No : ............................................. Contact No : ...............................................

10.Type of Business: ………………………

 Manufacturer Trader Exporter

**SECTION B. FINANCIAL STANDING& STAFF**.

1. Audited financial statements for the past four (04) yearsas below need to be attached.**(B 01)**

 Following Summery needs to be completed.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Financial Data | 2017( Audited) | 2018( Audited) | 2019( Audited) | 2020( Audited)  | 2021(Management Accounts Up to August 2021) | AnnualAverage |
| Annual Revenue |  |  |   |   |  |   |
| Profit before tax |  |  |   |   |  |   |
| Balance Sheet Status at year end: |  |  |   |   |  |   |
| Equity |  |  |   |   |  |   |
| Liabilities |  |  |   |   |  |   |

2. Details of company's bankers.

i.Bank Name : ………………………………………….............................… Branch : ......................................

Account Number : .............................................(Bank Creditials Letter needs to be Attached)  **(B02)**

ii.Bank Name : …………………………………………...........................… Branch : ......................................

Account Number : .............................................(Bank Creditials Letter needs to be Attached)

3. Staff details for the current year and the previous years.

|  |  |  |
| --- | --- | --- |
| **\* Permanent Staff**  | Last Year | Current Year |
| Executive |   |   |
| Technical |   |   |
| Sales man |   |   |
| Supervisors |   |   |
| Other staff |   |   |

\* Please attach a list of Employees with Technical Satff – **( B 03)**

Section C - QUALIFICATIONS and experience in the international commodity trading .

1. **Summary** of Varieties of Commodities Exported during Last 3Years’ Time

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Se.No | Variety of Essential Commodity  | Minimum Export Experiencein Metric Tons (MT) for Last 3 Years as annual average | Total Experience Years | Suppliers Response for Exports durng Last 3 Years**(\*Need to fill chart 02. for total numbes )** |
| 01 | All varieties of Rice  | 50000MT |  |  |
| 02 | Wheat Flour | 10000MT |  |  |
| 03 | White Chistalline Cane Sugar | 20000MT |  |  |
| 04 | Red Split Lentis | 10000MT |  |  |
| 05 | Potatoes (Non Cold) | 10000MT |  |  |
| 06 | Big Onion (Non Cold) | 10000MT |  |  |
| 07 | Garlic | 1000MT |  |  |
| 08 | Dry Chillies | 1000MT |  |  |
| 09. | Canned Fish  | 9000MT |  |  |
| 10. | Dry Sprats  | 1000MT |  |  |
| 11. | Chick Peas | 2000MT |  |  |
| 12. | Cowpea | 1000MT |  |  |
| 13. | Date Palms | 1000MT |  |  |

02. **Detailed List** of Core Variety of Commodity Exports during Last 3 Years

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S.N.** | **Veriety of Commodity** | **Quantity In MT** | **Value of Exports**  | **Country of** Export Shipment | **Consignee Details** |
| 01 |  |  |  |  |  |
| 02 |  |  |  |  |  |
| 03 |  |  |  |  |  |
| 04 |  |  |  |  |  |
| 05 |  |  |  |  |  |
| 06 |  |  |  |  |  |
| 07 |  |  |  |  |  |
| 08 |  |  |  |  |  |
| 09 |  |  |  |  |  |
| 10 |  |  |  |  |  |
| 11 |  |  |  |  |  |
| 12 |  |  |  |  |  |
| 13 |  |  |  |  |  |
| 14 |  |  |  |  |  |
| 15 |  |  |  |  |  |
| 16 |  |  |  |  |  |
| 17 |  |  |  |  |  |
| 18 |  |  |  |  |  |
| 19 |  |  |  |  |  |
| 20 |  |  |  |  |  |

* Attach Proof of Purchase for above consignments –**(C 01)**
* Attach List of Major Clients –**( C 02)**

**(Use a Duplicate of This Page if supplier requesting for registration more than 1 category)**

1. **Production , Processing and Storage Capacity ( including Commodity Variety)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Se.No | Type of Facility(Production /Processing/ Storage)with Commodity Variety |  Address and Contact Details of Plants and Strage Facilities | Production Capacity | Processing Capacity | StorageCapacioty |
| 01 |  |  | Day | Day |  |
| Week | Week |  |
| Month | Month |  |
| 02 |  |  | Day | Day |  |
| Week | Week |  |
| Month | Month |  |
|  |  |  | Day | Day |  |
| 03 |  |  | Week | Week |  |
|  |  |  | Month | Month |  |
|  |  |  | Day | Day |  |
| 04 |  |  | Week | Week |  |
|  |  |  | Month | Month |  |
| 05 |  |  | Day | Day |  |
| Week | Week |  |
| Month | Month |  |
| 06 |  |  | Day | Day |  |
| Week | Week |  |
| Month | Month |  |
|  |  |  | Day | Day |  |
| 07 |  |  | Week | Week |  |
|  |  |  | Month | Month |  |
| 08 |  |  | Day | Day |  |
| Week | Week |  |
| Month | Month |  |

* **Attach Full details of Faclities – ( C 03)**

**03 Cetification of Fumigation :**

Availability of Fumigated Facilities ( With Details of Company) : ..........................................................

Certication Body : ......................................... Certificate Number : ...................

Validity Period : .....................................

Please attach Copy of Valid Certificates**( C 04)**

**04. Commodities Available for Immidiate Shipment**

(Only Commodities listed in Section C –Chart - 01 will be considered)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Variety of Commodity****& VarientsWith Full**Specification | **Crop Year** | **Volume can be Supplied** Within 1 Month **Time of LC** **(MT - Metrc Tons)** | Monthly Volume **in Metric Tons(MT) That Can be Supplied** |
| 01 |  |  |  |  |
| 02 |  |  |  |  |
| 03 |  |  |  |  |
| 04 |  |  |  |  |
| 05 |  |  |  |  |
| 06 |  |  |  |  |
| 07 |  |  |  |  |
| 08 |  |  |  |  |
| 09 |  |  |  |  |
| 10 |  |  |  |  |
| 11 |  |  |  |  |
| 12 |  |  |  |  |

**\* Please attach Full Specifications of Products with International Certifications – (C 05)**

05. Local Agents (Legally Appointed) – Only If Available ..................................**(Optional)**

1. Copy of Power of attorney needs to be attached : ............................**( C 06)**

( with Registration Number)

1. Agent Since : ................................... ( Date of Appointment of agent)

**Validity of Power of Attorney needs to be there at least 365days beyond this registration**

1. Name of the Company : .............................................................................................................................................
2. Address of the Company : .............................................................................................................................................
3. Contact Person ( Name ) ..................................................................................
4. Contact Number : ( Office ) .................................... ( mobile) ....................................

1. email address : ................................................
2. Facilities Available with Local Agent that can be utilized Free of Charge ( FOC) with importation of proposed commodities

 .........................................................................................................................................................

 .........................................................................................................................................................

I, the undersigned hereby certify that information provide in this form is correct and true according to my knowledge and i undestand that in an event of providing false information may result in blacklisting of my company for Sri Lanka Government Tenders.

Name:Title:

Signature:Date:

(Place Official Stamp Here)

 **USD 250 (Registration Fee) Paste Proof of Payment / Payment Slip Here( C 07)**