

## REGISTRATION SUPPLIERS (DUTY FREE LIQUOR)- 2023

2023-January to 2023-December (Registration No : STC/Pro/DFS/01)

(Registration Fee Rs. 15,000, Pay Online and Attach a copy)

TYPE OF BUSINESS: M / SA / SD / D / A / P / R (PL SEE BELOW) : .....

- ☐ Manufacturer
 ☐ Sole Agent
 ☐ Sole Distributor
 ☐ Distributor
 ☐ Agent  
☐ Partner
 ☐ Reseller

## SECTION A. SUPPLIER DETAILS

- Name of the Company: .....
- Business registered address: .....
- Business registration Number:..... Date of Registration : .....

➤ Type of Registration

- ☐ Proprietor
 ☐ Partnership
 ☐ Private Limited Company
 ☐ Public Limited Company

(Copy of Certificate of Incorporation should be attached) – (A 01)

- Company Postal Address: .....
- Contact Person ( Name ) .....
- Contact Person ( Designation) ..... Web Site: .....
- Contact Number (Corporate) ..... Mobile Number .....
- Fax Number : .....

- Quotations Calling Email Address 1: ..... Email Address 2: .....  
 Email Address 3: ..... Email Address 4: .....

**9. Directros of the Firm (As in the Form (1/20/40) as applicable / Attach a Copy of Directors Consent) ( Required – certified ID Copies of Directors)**

Details of the Executive Board: Chairman, Directors and Chief Executive Officer.-(A 02)

1(Name) ..... 2(Name) .....

(Position) ..... (Position) .....

(Address) ..... (Address) .....

Contact No : ..... Contact No : .....

3(Name) ..... 4(Name) .....

(Position) ..... (Position) .....

(Address) ..... (Address) .....

Contact No : ..... Contact No : .....

## **SECTION B. FINANCIAL STANDING& STAFF.**

1. Audited financial statements for the past four (04) yearsas below need to be attached.(B 01)

Following Summery needs to be completed.

Financial Data	2017 ( Audited)	2018 ( Audited)	2019 ( Audited)	2020 ( Audited)	2021 (Management Accounts Up to August 2021)	Annual Average
Annual Revenue						
Profit before tax						
Balance Sheet Status at year end:						
Equity						
Liabilities						

2. Details of company's bankers.

i. Bank Name : ..... Branch : .....

Account Number : .....(Bank Creditals Letter needs to be Attached) **(B02)**

ii. Bank Name : ..... Branch : .....

Account Number : .....(Bank Creditals Letter needs to be Attached)

3. Staff details for the current year and the previous years.

* <b>Permanent Staff</b>	Last Year	Current Year
Executive		
Technical		
Sales man		
Supervisors		
Other staff		

\* Please attach a list of Employees with Technical Satff – **( B 03)**

**SECTION C - QUALIFICATIONS AND EXPERIENCE TRADING**

01. **Summary** of Supplies Last Year 2020/2021

Se.No	Product	Average Experience	Suppliers durng Last 3 Years
01			
02			
03			
04			
05			
06			
07			
08			
09.			
10.			
11.			
12.			
13.			

**02. Detailed List of Major Supplies for Trading during Last 3Years**

S.N.	Product	Quantity	Value of Suppliers	customer
01				
02				
03				
04				
05				

- Attach Proof of Purchase for above – **(C 01)**

**03. Details Duty Free Bond Facility Available**

Se. No	Type of Facility	Address and Contact Details of Stores of Approved Bond	Total Value approved	Stock value
01				
02				
03				
04				
05				

- Attach Full details of Facilities – **( C 03)**

**04. PRODUCTS AVAILABLE FOR IMMEDIATE SUPPLY**

	<b>Product With Specification Model</b>	<b>Production Year</b>	<b>Quantity</b>
01			
02			
03			
04			
05			
06			
07			
08			
09			
10			
11			
12			

**\* Please attach Full Specifications of Products with Certifications – (C 05)**

05. Manufacturer Authorization Letter/Category; .....

*[1. Sole agent] [2.Sole Distributor in Territory][3. Distributor][4.Agent][5.Partner][6.Reseller]*

**Required to attached completed Authorization Letter/Letters in attached format**

- i. Agent/ Distributor Since : ..... ( Date of Appointment of Distributor)
- ii. Name of the Mother Manufacturing Company :  
.....
- iii. Address of the Mother Manufacturing Company :  
.....
- iv. Contact Person ( Name ) .....
- v. Contact Number : ( Office ) ..... ( mobile) .....
- vi. email address : .....

I, the undersigned hereby certify that information provide in this form is correct and true according to my knowledge and i undestand that in an event of providing false information may result in blacklisting of my company for Sri Lanka Government Tenders.

**Supplier Commitment:**

Based on receipt of STC Purchase order, I/We have ability of supplying required quantity with Expected quality standard products, at a competitive rate in the market with in the agreed time period.

Name: Title:

Signature: Date:

(Place Official Stamp Here)

**RS: 15000.00(Registration Fee)**

**Attach Proof of Payment / Payment Slip Here( C 07)**