



State Trading
(General) Corporation

Supplier Registration Form

Registration of International Suppliers For Supply of Yellow Maize Seeds for Animal Feed to Sri Lanka State Trading (General) Corporation Ltd. STC/EF/YM/2023/001

Sri Lanka State Trading (General) Corporation Ltd
No: 100, Nawam Mawatha, Colombo 02. Sri Lanka
Tel: +94112422341 / +94112440880
Email: lankagen@slt.net.lk
Web: www.stc.lk

1. Instructions for registration of international suppliers for supply of yellow maize seeds for animal feed	
1.1	The Purchaser :- Sri Lanka State Trading (General) Corporation Limited herein called STC
1.2	The name and identification of the Registration Registration of International farms and exporters for supply of Yellow Maize Seeds for Animal Feed to STC, STC/EF/YM/2023/001
1.3	Mandatory Requirements for Registration (A) Only International Farms / Exporters are allowed for Registration (B) Farm / Exporter Company Registration Requirement, 1. It has to be a registered establishment in the origin country. 2. It has to be a registered export establishment in the origin country for exporting yellow maize seeds for animal feed 3. Farm registration & Export license should be taken for current year (2023) 4. Having Minimum Export Capacity of 100,000MT during last 1 year Period. (C)Qualification requirements of suppliers included in point 4. 0 Declaration of the Exporter/Farm (D) Certificate of analysis taken from Accredited laboratory in origin country SGS, BV or Intertec addressed to Sri Lanka State Trading (General) Corporation Limited with Reference number STC/EF/YM/2023/001 (Specifications as per 3.0 Specifications For Exporting Yellow Maize Seeds for Animal Feed to Sri Lanka)
1.4	The supplier shall submit below Documents along with Registration Form i. Export quantity in MT for of Yellow Maize Seeds for the year 2021 up to 31 st August2023. ii. Business registration certificate has to be Submitted iii. Export Establishment Certificate iv. Audited Financial Statements for the years – 2020,2021,2022& Management Accounts for 2023 v. Certificate of Origin (COO)of last 3 shipment issued by Relevant Government Authority vi. Sample Testing Report /Certificate of analysis taken from Accredited laboratory in origin country SGS, BV or Intertec addressed to Sri Lanka State Trading (General) Corporation Limited with Reference number STC/EF/YM/2023/001 (Specifications mentioned in 3.0 Specifications For Exporting Yellow Maize Seeds for Animal Feed to Sri Lanka) vii. International Quality Certificates of the farm / exporter
1.5	Selection Process 1) Registration will be done based on the final evaluation of Department of Animal Production and Health(DAPH) of Sri Lanka 2) Evaluation of Mandatory Requirements for Registration

	<p>3) Evaluation of Required Documents</p> <p>4) Conformity to the Specifications</p>
1.6	<p>Registration forms shall include a suppliers declaration in favor of The Chairman, Sri Lanka State Trading (General) Corporation Limited, No.100, Nawam Mawatha, Colombo 02, Sri Lanka.</p>
1.7	<p>For clarifications please email, call or WhatsApp during the office hours from 8.30am to 4.30pm Manager (Procurement) Sri Lanka State Trading (General)Corporation Limited No. 100 ,NawamMawatha, Colombo 02, Sri Lanka.</p> <p>Telephone : +94 11 2422341/+94112440880 Extension 226 Mobile / (WhatsApp): +94776395944 Fax No 094 11 2447970 E-mail: dhanushka@stc.lk</p>
1.8	<p>Submission of Registration Forms</p> <p>Properly filled, signed & stamped registration forms may be sent through email trade@stc.lk with Subject marked “Registration of International Suppliers for Supply of Yellow Maize Seeds for Animal Feeds -Number : STC/EF/YM/2023/001”</p> <p>Addressed to The Chairman, Sri Lanka State Trading (General) Corporation Limited, No.100, Nawam Mawatha, Colombo 02, Sri Lanka.</p> <p>Closing Date Registration is: 02nd November 2023 Time: 14.00hrs (Colombo Time)</p>

2.0 Details of Exporter / Farm

(Registration Number: STC/EF/YM/2023/001)

2.1 Exporter Details	Supplier Response
Company Registered Name	
Registered Business Address & Contact Details	
Business Registration Number	(Please Attach copy of Business Registration)
Farm Address & contact Details	
Type of Business Registration (Partner /Pvt Ltd /Public Limited)	

2.2 Contact Person

Contact	Supplier Response
Contact Person Name	
Designation	
Address	
Telephone	
Fax	
E – mail	
Web Site	

2.3 Financial Standing (Audited) – Required Balance Sheets for Years

Financial Data	2020	2021	2022	2023	Average
Annual Revenue					

Note: Please attach the copies of Audited Financial Statements and Management Accounts details for the year of 2023

2.4 Farm Registered Name, Address & Production Capacity

In the table below indicate the relevant Details

Se.No	Farm Registered Name & Address With Contact Details	Annual Production Capacity (MT)	Renewed License No for 2023
01			
02			

Note : Attach Farm certificate from issued by relevant department or authority of the origin Country including Farm Full Name and Full address. (If full name is not indicated it won't be considered for evaluation)

2.5 Proof of Exports of Yellow Maize Seeds for Animal Feed

Recent export shipments details

Se.No	Export Establishment Name	Quantity (MT)	Exporting Country	BL Number & Date
01				
02				
03				
04				
05				
07				
08				
09				
10				

Note: Please attach recent 10 Nos BL's

2.6 Details of Stock/Warehouse Location

Se. No	Address of the Warehouse	Status of Ownership (Rented/ Owned / Leased)	Warehouse Capacity (MT)	Available Stock (MT)	Production Year/Month

Note: Please attach a proof of ownership for each warehouse

3.0 Specifications For Exporting Yellow Maize Seeds for Animal Feed to Sri Lanka

3.1 Payment Terms & Copy Shipping Documents

Se.No.	Specifications	STC Requirement	Supplier's Response
1	Terms of Payment	LC	
2	Copy Documents required being available on arrival of shipments to Colombo port.	Yes	

3.2 Specifications for Yellow Maize for Animal Feeds

Component	STC Required Value	Supplier Response
Country of Origin		
Crop Year & Month	2022/2023	
HS Code		
Variety	Zea Maize	
Grade		
Should comply with the Animal Feed Act No 15 of 1986 , Sri Lanka	Yes	
Grading Quality		
Moisture % (Maximum)	14.0	
Foreign Materials % (Maximum)	2	
Damaged / Immature / Discolored seeds % (Maximum)	5	
Broken Kernels % (Maximum)	3	
Sound Seeds % (Minimum)	90	
Bulk Density (g/ l) (Minimum)	700	
Aflatoxin ppb (Maximum)	20	
Nutrient		
Moisture % (Maximum)	14.0	
Crude Protein % (Minimum)	8.0	
Ether Extract % (Maximum)	5.0	
Crude Fiber % (Maximum)	3.0	
Ash % (Maximum)	2.0	
Acid Insoluble Ash (Sand) % (Maximum)	0.5	
Metabolizable Energy Kcal / Kg (Minimum)	3200	

A. Other Health requirements

Description	STC Requirement	Supplier Response
Fungus	Nil	
Foreign Chemicals	Nil	
Toxins	Nil	
Insects	Nil	

B. Other Common Requirements

Description	STC Requirement	Supplier Response
Should not originate from genetically modified seeds	Nil	
Insect damaged grain: Grains that are partially or wholly damaged by insects.	Nil	
Immature grain: Grains which are not fully developed, normally smaller in size, malformed and off colored.	Nil	
Objectionable foreign odour: Odours which are entirely foreign to maize and which, because of their presence, render maize unfit for its normal commercial usage.	Nil	
Foreign matter: All matter other than maize (whether whole or broken). Foreign matter includes such things as sand/stones, seeds of weed, stalks, fibrous matter, insect debris and other food grains.	Nil	
Pest infestation: Presence of live insects or other organisms, or their eggs and/or other developmental stages.	Nil	

C. Packing & Labeling Information

Bulk packs – 50kg

Should supply commercial packs in 50kg printed as per the details that will be provided by the purchaser in two colors and to be packed in woven polypropylene bags with inner HDPE lining. The mouth of each bag shall be securely stitched.

Bag Markings will be given at the time of

Each bag shall be marked legibly and indelibly or a label shall be attached to the bag, with the following information.

Not for Human Consumption /Poultry or Animal Feed only

- (1) Name of the product
- (2) Trade mark;
- (3) Net mass in Kg;
- (4) Type;
- (5) Grade of Product;
- (6) Name and address of the producer or trader;
- (7) Month and year of harvest
- (8) Expire date .

D. Delivery Schedule of Goods

All deliveries of the product shall complete by 30/11/2023

E. Shipping Details /Packing

Description	Supplier Response
Loading Capacity for 20FT FCL (50kg Bags)	
Loading Capacity for 20FT FCL (25kg Bags)	

Loading Capacity for 40FT FCL (50kg Bags)	
Loading Capacity for 40FT FCL (25kg Bags)	

Signature

In the capacity of (Designation/ Authorized by owner, Directors of the Company) Authorization letter required to be attached from Owners, Directors

Name:

Full name & Address of the Company:

..... (place official stamp)

4. 0 Declaration of the Exporter/Farm

- a) I understand that Samples of each shipment have to be approved by the Department of Animal Production & Health of Sri Lanka(DAPH) before releasing any shipment. If any shipment is rejected the full container will be returned and exported to origin country and full value of consignment should be reimbursed by the Supplier including shipping, delivery & statutory charges in the destination country within 14 days of such rejection..
- b) Our firm, its affiliates or subsidiaries—including any subcontractors or suppliers for any part of the contract—has not been declared blacklisted by DAPH Sri Lanka and the National Procurement Agency of Sri Lanka.
- c) Registrations without below attachments will not be considered qualified for registration.

The supplier shall submit below Documents along with Registration Form

- i. Export quantity in MT for of Yellow Maize Seeds for the year 2021 up to 31st August2023.
- ii. Business registration certificate has to be Submitted
- iii. Export Establishment Certificate
- iv. Audited Financial Statements for the years – 2020,2021,2022& Management Accounts for 2023
- v. Certificate of Origin (COO)of last 3 shipment issued by Relevant Government Authority
- vi. **Sample Testing Report /Certificate of analysis** taken from Accredited laboratory in origin country SGS, BV or Intertec addressed to Sri Lanka State Trading (General) Corporation Limited with Reference number STC/EF/YM/2023/001 (Specifications mentioned in 3.0 Specifications For Exporting Yellow Maize Seeds for Animal Feed to Sri Lanka)
- vii. International Quality Certificates of the farm / exporter

d) I understand that Submission of false documents & false information the registration form may result in blacklisting the Export Establishment & Related Farms for supply of any consignment to Sri Lankan Territory for next 5 years’ time.

By signing below , I'm taking full responsibility personally and as a part of Corporate Responsibility and liability to understand , accept and practice above terms (a),(b) (c) , (d)

Signature

In the capacity of(Designation/ Authorized by owner, Directors of the Company)Authorization letter required to be attached from Owners, Directors

Name:

Full name &Address of the Company :

.....
Contact Details : Mobile No ; Whatsappno :

Email Address :

Dated on _____ day of _____, _____ *[insert date of signing]*

(Place official stamp here)

5. Manufacturer's Authorization Letter

< LETTER HEAD OF SHIPPER >

Manufacturer's Authorization

Date:

Yellow Maize ,No.:

To: *The Chairman / MD, Sri Lanka State Trading (General) Corporation Ltd
100, NawamMawatha, Colombo 02.*

WHEREAS

We *[insert complete name of Manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* to submit a bid the purpose of which is to provide the following Goods, manufactured by us *[insert name and or brief description of the Goods]*, and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with - Product Specifications, with respect to the Goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the Manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*