

REQUEST FOR PROPOSAL TO SELECT A CONSULTANCY SERVICE
PREPARING PROCUREMENT MANUAL FOR
SRI LANKA STATE TRADING (GENERAL) CORPORATION LTD
RFP Number: STC/RFP/2025/001

Sri Lanka State Trading (General) Corporation Limited, which is a fully Government owned self-financed Corporation operated under the Ministry of Trade, Commerce Food Security and co-operative Development.

State Trading Corporation invites proposals from qualified consultancy firms or individuals to provide professional services for the preparation of a comprehensive Procurement Manual. The manual will serve as a guiding document to standardize and improve the organization's procurement processes, ensuring compliance with applicable laws and best practices.

1. Interested eligible consultants may inspect and download the RFP document from the website <https://stc.lk> commencing from 23rd January 2025 until 30th January 2025

If further information is required can be obtained from The Manager Procurement, Sri Lanka State Trading (General) Corporation Ltd, No. 100, Nawam Mawatha, Colombo 02, Sri Lanka on working days from 9.00 am to 4.30 pm. (Colombo Time)

Telephone +94 11 2445440 / +94112445838 Fax +94112447970

Mobile (WhatsApp): +94776395944

E-mail: ghanushka@stc.lk

2. Properly filled RFP documents along with required certificates with CV may be sent through the courier / registered post / hand delivered with the cover marked top left-hand corner of the envelope "**Consultancy Services for Preparing Procurement Manual**" and sent to the Chairman, 1st Floor, Main Lobby, Sri Lanka State Trading (General) Corporation limited, No. 100, Nawam Mawatha, Colombo 02. Colombo.

Or

Submit a softcopy of the document to locked email trade@stc.lk with the subject marked "**Consultancy Services for Preparing Procurement Manual**" **on or before 30th January 2025 12.00 p.m.** Late submissions will not be considered.

3. RFP will be closed soon after above mentioned time (**30th January 2025 12.00 P.m. Colombo**) and opened immediately. The organization reserves the right to accept or reject any proposal

The Chairman
Sri Lanka State Trading (General) Corporation Ltd