



**TENDER NUMBER : STC/DPC/2025/MAIZE01**

**CLEARING AND FORWARDING OF IMPORTED MAIZE**

**NATIONAL COMPETITIVE BIDDING (NCB)**

**1. Qualification and Evaluation Criteria**

1. Companies incorporated in Sri Lanka for the purpose of customs clearing & Transport are Eligible to bid
2. With Minimum 5 Years' Experience in customs clearing of commodities
3. Having Audited Financial Statements for 3 Years
4. Bank Credentials letter with 3 months credentials
5. Minimum 3 nos CHA passes for Wharf Clerks Required to be submitted
6. Having Minimum Vehicle Feet of 15Nos of 10-Wheel 20Feet FCL Trucks.
7. Proof of Tender fee of Rs. 3000 payment through online link <https://stc.lk/maize01>

**2. Closing date & Venue**

Closing Date & Time : 2nd October 2025 10.30AM

Tender Box : Will be available at 1st Floor, STC, 100, Nawam Mawatha , Colombo 02.

All completed bidding forms along with required attachments in a sealed envelope needs to be deposited to the tender box provided at above address

**Chairman, Sri Lanka State Trading (General) Corporation Ltd, 100,  
Nawam Mawatha, Colombo 02.**

Contact Number : 0112422341 / 0112440880

**SRI LANKA STATE TRADING (GENERAL) CORPORATION**  
**TENDER FORM CLEARING FORWARDING OF IMPORTED RICE CONSIGNMENTS**  
**TENDER NUMBER : STC/DPC/2025/MAIZE01**

**SECTION A. COMPANY DETAILS**

1. Name of the Company: .....

2. Business registered address: .....

3. Business registration Number:..... Date of Registration : .....

**(Copy of Certificate of Incorporation should be attached- Mandatory) – (A 01)**

Type of Business : .....**(Customs Clearing is Mandatory)**

4. Mailing Address: .....

5. Contact Person ( Name ) .....

6. Contact Person ( Designation ) .....

7. Contact Number (Corporate) ..... Mobile Number .....

Fax Number : .....

8. Email Address: ..... (Mobile Whatsapp enabled) – ( Y/ N)

**9. Directros of the Firm (As in the Form (1/20/40) as applicable / Attach a Copy of Directors Consent)**

Details of the Executive Board: Chairman, Directors and Chief Executive Officer.-**(A 02)**

1(Name) .....

2(Name) .....

(Position) .....

(Position) .....

(Address) .....

(Address) .....

Contact No : .....

Contact No : .....

3(Name) .....

4(Name) .....

(Position) .....

(Position) .....

(Address) .....

(Address) .....

Contact No : .....

Contact No : .....

10. Years of Whaf Clearing of related consignments (Min 5 Years' Experience ) .....

**SECTION B. FINANCIAL STANDING & STAFF.**

1. Details of Audited financial status for the past (03) years as below need to be attached. **(B 01)**  
 Following Summery needs to be completed.

Financial Data	2020/2021 ( Audited)	2021/2022 ( Audited)	2022/2023 ( Audited)	2024 (Management Accounts Up to November 2024)
Annual Revenue				
Profit before tax				
Balance Sheet Status at year end:				
Equity				
Liabilitiess				
<b>Revenue Earned from Whaf Clearing</b>				

2. Details of company's bankers.

i. Bank Name : ..... Branch : .....

Account Number : .....(Bank Creditials Letter with 3 Months Statements  
 needs to be Attached) **(B02) (Bank Creditentials Letter with 3 months credentials is Mandatory)**

3. Staff details for the current year and the previous years with CHA Passes  
 (Minimum 3 Wharf Clerks with Passes Required) - **(B03) – (Minimum 3 CHA passes Mandatory)**

* Permanent Staff	Current Year 2024
Imports Executive	
Whaf Clerks with CHA Passes (attach Copies of CHA Passes)	
Whaf Assitants	
Supervisors	
Other staff	

**SECTION C - FLEET OF VEHICLES.****04. VEHICLE FLEET AVAILABLE**

(Copy of revenue license /along with certified copy of rental agreement copy to be attached)

	Vehicle Type & Number	Registered Year	Minimum Capacity of Vehicle (26 MT - Metric Tons)	Type of Ownership (Owned / Rented)
01	20Feet 10-wheel Container Truck Reg No :			
02	20Feet 10-wheel Container Reg No :			
03	20Feet 10-wheel Container Reg No :			
04	20Feet 10-wheel Container Reg No :			
05	20Feet 10-wheel Container Reg No :			
06	20Feet 10-wheel Container Reg No :			
07	20Feet 10-wheel Container Reg No :			
08	20Feet 10-wheel Container Reg No :			
09	20Feet 10-wheel Container Reg No :			
10	20Feet 10-wheel Container Reg No :			
11	20Feet 10-wheel Container Reg No :			
12	20Feet 10-wheel Container Reg No :			
13	20Feet 10-wheel Container Reg No :			
14	20Feet 10-wheel Container Reg No :			
15	20Feet 10-wheel Container Reg No :			

**\* Copy of revenue license /along with certified copy of rental agreement copy to be attached – (C 01)**  
**(Minimum 15 Nos of 26Metric Tons 10-Wheel Trucks required and is Mandatory)**

**5. Rs.3000 (Tender Fee) Proof of Payment Needs to be attached ( C 02)**

Can be paid online using the web link <https://stc.lk/maize01>

**6. Payments and related Terms**

	<u>Payment Terms</u>	Bidders Response ( Agreed / No)
01	All Payments will be paid on receipt of Bills by Sri Lanka State Trading (General) Corporation Ltd within 14days Credit Period.	
02	Customs Duty will be paid online on submission of Assessment to the STC Wharf Department.	
03	All other charges will be paid back to you as per Actual Bill to bill basis (Copies of certified Bills to be submitted for claims).	
04	Car Chits (Delivery Confirmations with customer seal and signature) with weight receipts to be submitted along with unload bills for all payments	
05	Container Demurrages or Extension charges will be paid online only on special situations	

I understand that Without submitting Proof Documents certified copies for (A01), (A02) (A03) and (B01), (B02) (B03), (C01), (C02) and (D01) Tender Minimum Qualifications will not be fulfilled.

I, (the undersigned hereby certify that information provide in this form is correct and true according to my knowledge and i undestand that in an event of providing false information may result in blacklisting of my company for Sri Lanka Government Tenders.

Name of the Bidder : .....

Contact Person Name : .....

Contact Number : .....

Authorized Officer Signature: .....

Date : .....

(Place Official Stamp/Seal Here)

## Price Schedule – STC/DPC/2025/MAIZE01

Company Name: .....

### **20Ft FCL Clearing Charges**

	<b><u>Description</u></b>	<b><u>Charges in Rs.</u></b>
01	Clearing Charges for a Consignment BL	
02	20FT FCL Handling Charges	
03	When the shipment is referred to “D” branch by customs an additional non-statutory charges	
04	Out Panel Examination at Rank Container Terminal ( RCT), an additional non-statutory charges	
05	20FT FCL Weighing Charges per Container ( at RCT)	
06	20FT FCL Weighing Charges per Container (Out Harbour – Reputed weighing Firm only)	
07	Container scanning charges per container	

### **Unloading Gang Charges at Destination**

	Mandatory Requirements	Charges in Rs.
1	Unloading Charges for 20Ft Container having 50kg Maize bags	
2	Unloading Gang Charges for 50kg Maize bag (for LCL or extra Quantity)	

**Price Schedule – STC/DPC/2025/MAIZE01 - Container Forwarding Charges/ Transport**

	Delivery Location (Charges Including Container Return trip)	Weight	Container Lorry Type	Forwarding Charges From Ports or RCT To Below Locations Rs.	Forwarding Charges Spectra Logistics Yard) To Below Locations Rs.	Forwarding Charges From Colombo* To Below Locations Rs.
01	From Ports to RCT Delivery Charges for Inspection	26MT Maize	10 Wheel			
02	Chilaw Container Transport Charges	26MT Maize	10 Wheel			
03	Jaela Container Transport Charges	26MT Maize	10 Wheel			
04	Wattala Transport Charges	26MT Maize	10 Wheel			
05	Arachchi Kattuwa Container Transport Charges	26MT Maize	10 Wheel			
06	Dummalasooriya Container Transport Charges	26MT Maize	10 Wheel			
07	Kurunegala Container Transport Charges	26MT Maize	10 Wheel			
08	Mirigama Container Transport Charges	26MT Maize	10 Wheel			
09	Weerawila Container Transport Charges	26MT Maize	10 Wheel			
10	Anuradhapura Container Transport Charges	26MT Maize	10 Wheel			
11	Negambo Container Transport Charges	26MT Maize	10 Wheel			
12	Dompe (Undampitigama) Transport Charges	26MT Maize	10 Wheel			
13	Charges for additional 1km from above locations	26MT Maize	10 Wheel			
14	From Ports to Proposed Container Yard to Lift off FCL (Eg.Spectra Yard- <b>One Way Trip</b> )	26MT Maize	10 Wheel			
15	Empty Container Pick-up from Spectra Logistics Yard and Return to shipping line container yard	Empty Container	10 Wheel or 6 Wheel			
16	Container Forwarding lorry detention Charges (after Twelve (12) hours from the time of issuing gate pass at port authority. )	After 12hours	10 Wheel			

**Colombo** \* warehouse situated within 20Km radius from Colombo ports. / **Mention Amount +VAT if vat applicable.**

Bidder Name : .....

Authorized Signature & Seal : ..... Date : .....

## **Gareed Terms and Conditions of Contract**

### **( STC/DPC/2025/Maize01 - Tender for Clearing and Forwarding of Imported Maize Consignment)**

- 1) Clearing and forwarding agent shall always take full responsibility of the consignment until the consignment successfully handed over to the STC nominated customer or unload in STC Premises or approved container yard.
- 2) Customs clearing to be done within 24hours of receipt of copy shipping documents with required waiver letters and declarations, scanned copy and hardcopies after getting delivery order from the shipping agent.
- 3) Following communications has to be kept open during 24hours /day (24x7) and contactable within short period of time 1) Official Email Address 2) 3 Nos of Mobile phone numbers of Wharf executives 3) Relevant Lorry Driver and Assistants Mobile phone numbers.
- 4) All transporting containers trucks shall have mobile phone for Driver and assistant to keep communication for Agent and STC all the time. All the Drivers and Assistants contact details along with copies of National Identity Cards to be submitted through email and get the approval from the STC.
- 5) Delivery customer details along with their contact numbers will be shared by the STC wharf department time to time and the clearing agent shall keep all the records of received information and daily delivery completion sheet to be submitted by email.
- 6) Routes to the destinations declared by STC cannot be changed without prior approval. In case of lorry breakdown, replacement has to be provided within 6hours to complete the delivery and information related to replacing lorry to be informed and get the approval.
- 7) If the container seals brakes during the transportation, it will be considered as loss of transporting consignment and STC will claim the consignment value in full from the guarantee considering sales value. The Agent shall always keep records for Seal number and status during the transportation.
- 8) Delivery notes ( Car Shits) shall always contain below information.
  - i) Delivered Lorry Number ii) Container Number iii) Delivery from Location with date/time iv) Delivery to Location with Date/Time v) Receiving Officers Signature vi) Receiving officers official StampSTC is not liable to pay for any charges without having above information.
- 9) ALL FCL Return Notes with Container yard confirmation has to be submitted to STC Wharf Department within 7 days after unloading, and Container Deposit Releasing Documents needs to be submitted to the Shipping agent office within 30days and receipts has to be submitted at STC Wharf Department on time.

I hereby agree to provide a good quality service according to Sri Lanka State Trading Corporation Requirements and Agreed to the above Terms and Conditions including points 1 to 8 and to provide Unconditional bank performance bond of Rs. 5 Million in favor of Chairman, Sri Lanka State Trading (general) Corporation Ltd.

Name of the Bidder:

Name of Authorized Representative:

Contact Number: .....

Authorized Officer Signature: .....

Date: .....

(Place Official Stamp/Seal Here)

**(Place signature and seal on all pages page footer)**